

Internship report

I did my international work experience program from 25/09/2017 until 13/10/2017 at Zenon Aviation in Guilford, Surrey, UK.

Zenon Aviation is a Limited Company (Ltd.) and is written in division B.

It was a very enjoyable, exciting and instructive time because I have never worked in the Aviation Industry. Zenon Aviation has been operating for 11 Years. Zenon supply personnel to Airlines, Aircraft engineering Companies, VIP Operations and Helicopter Companies etc.

My hours were from 09:00 a.m. to 17:30 p.m., in addition, I had an hour lunch break. I worked every day using the computer, I assisted the recruitment consultants recruiting people for various job openings such as Helicopter Engineers, Airline Pilots and I was given a project to assist in searching for a senior manager for an aircraft engineering company. In addition to this I was tasked with updating data on the database, checking which contacts who are currently active, this involved making telephone calls, collating contact details and availability information and putting it into the system.

During my time at Zenon there was an urgent requirement for VIP Pilots and Cabin Crew for a Private Jet. I assisted in this searching and selection of candidates, working with the team on tight deadlines.

At Zenon I have tried to assist the team of consultants using my skills that I already have in my current position in Germany which I feel has helped me understand the way Zenon works.

What are the differences to Germany?

- In England, you work mainly on the computer, customer visits are very rare. However, Ashley and Antonio went on trips out of the office a few times during my trip to attend an Exhibition in London for aircraft Maintenance, in addition Ashley made a client visit to Heathrow during the time I was with Zenon.
- In addition, the customer companies take care of the employees, in Germany we care for our employees.
- Only if necessary the customer contacts Zenon when they have urgent man power needs seems very seldom.
- Job interviews take place mainly via telephone and Skype through Zenon as the Agency, and Job interviews take place face to face with Zenon's clients and candidates.
- The main business here is both contract personnel and permanent personnel.
- The number of employee leasing contracts is increasing every year, it is becoming a trend.
- They work here very ecologically friendly they do not print to much information as it mostly stored digitally